

WORK LIFE REFERRAL

To be completed by applicant's current or previous employer, or someone they have been accountable to for secular work of any kind (i.e. Teacher, Volunteer Organisation, etc.)



Instructions:

To the Referee: This evaluation is for the applicant named below who is applying for admission to Rhema Bible Training Centre Nigeria. Serious consideration will be given to your comments. Please complete this form carefully and in privacy. Since we request a candid evaluation, we will hold your comments in strictest confidence. Therefore, we ask that this completed form be placed in the envelope provided by the applicant, sealed and submitted to RHEMA NIGERIA.

_____ (title) (first name) (middle name) (surname)

Name of Applicant:

1. How long have you known the applicant? _____

2. Describe your relationship: Very close Close Casual Distant

3. Please describe the nature of your relationship: (i.e. Manager, Supervisor, Other) _____

4. Please evaluate his/her character by marking one of the following boxes:

	Excellent	Good	Fair	Poor	Unknown
Honesty					
Dependability					
Cooperativeness					
Ability to work with others					
Moral character					
Personal appearance					
Consideration for others					
Acceptance of instruction					
Acceptance of discipline					

5. How industrious is he/she as a student/worker?

- Usually a conscientious hard worker Works harder than most students/workers
 Does about as much work as others Works less than most others
 Very lazy Have no basis for judgment

6. Describe the applicant's attitude toward you, work and colleagues.

7. Emotional Evaluation: Very Stable Stable Unstable Very Unstable

8. Does the applicant respond well to authority? Yes No

9. Is there any other information about the applicant that would help our evaluation? _____

Name _____

Address _____

Tel. _____

Email: _____

Sign & Date: _____